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Faculty of Arts & Science  
QUEEN'S UNIVERSITY

## Department of Mathematics and Statistics

### Workload Document

Version of June 18, 1997

The department's nominal teaching load is 4 or 5 half courses per faculty member per year. Faculty members are expected to be involved in a program of research or other publicly disseminated scholarly activity. Faculty members are expected to serve on one departmental committee and one university committee per year or the equivalent of such, excepting the Head, Associate Head and Chairs who carry unusually heavy administrative loads. Our teaching and departmental service duties are, to a large extent, assigned.

It is our practice that the Head seeks to provide partial release from assigned duties for faculty members who are heavily involved in activities which are necessary for the Department to succeed and consistent with our obligations. These include

- pursuit of research at a level that receives funding,
- obligations to graduate students,
- departmental instructional development,
- departmental administrative duties.

The Head also seeks to provide partial release from assigned duties for those faculty who have not yet achieved tenure. Our practice has also been to assign up to six half courses per year in cases where overall scholarly and collegial/administrative activity is less than normally expected.